GRAYSON COUNTY COLLEGE Integrated Reading and Writing (INRW NCBO)

Spring 2017

Changes in this document will be made at the professor's discretion and announced in class.

Professor Contact Information and Office Hours

Professor: John M. MoodyOffice: SC 108Phone: 903-463-8697 (office of Dr. Stella Thompson)Email: moodyj@grayson.edu

Office Hours: By Appointment and as Available Tuesday – Thursday 12:15 – 12:30

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and by appointment

Professor's Class Schedule

INRW 0315/0325 NCBO	Tues-Thurs	08:00 AM — 12:15 PM	SC 105/107

Required Supplies and Textbooks

- 2-pocket folder (not a ring binder), stapler, highlighter, pens/pencils, loose-leaf, <u>not spiral</u>, lined 8 ½ x 11 paper.
- Computer, printer, and Internet access. I-Lab and campus computers available as scheduled.

INRW

- <u>Required Textbook</u> (INRW students)
 - Miller, George. Prentice Hall Reader. 11th ed. Boston: Pearson, 2015. ISBN 13: 978-0-321-89971-2.
- Optional Handbook:
 - Reference copies available in the iLab

Course Delivery, Grading, and Testing Mode

Instruction will consist of:

- Face-to-face instruction with lab and Internet applications.
- Individualized lab and Internet assignments.

Regular attendance, portfolio, and updated Student Learning Plan are required to complete the course. The final exam consists of approved portfolio including class and lab revisions.

Course Description

INRW 0315. Integrated Reading and Writing I. (3-1-3). Critical reading and academic writing skills. The intervention fulfills TSI requirements for reading and/or writing. (This is a NCBO course, which is non-semester-length, non-course competency-based option and intervention.)

INRW 0325. Integrated Reading and Writing II. (3-1-3). Critical reading and academic writing skills. The intervention fulfills TSI requirements for reading and/or writing.

Learning Outcomes: Students who successfully complete the course will demonstrate self-regulated learning and the ability to following course guidelines to:

- 1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
- 2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
- 3. Identify and analyze audience, purpose, and message across a variety of texts.
- 4. Describe and apply insights gained from reading and writing a variety of texts.
- 5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advances the writer's purpose.
- 6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
- 7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
- 8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
- 9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
- 10. Recognize and apply the conventions of Standard English in reading and writing.

Topics

Assignments, instructions and due dates will be announced in class. The pace and order of topics will follow general needs and progress of the class. Regular, prompt attendance and attention to due dates will be required to complete assignments. For excused absences students must promptly provide medical, legal, or college-related documentation for the missed assignments. Excessive absence, excused or unexcused, will prevent completion of the course.

Methods of Evaluation

The final grade (participation and portfolio) is based on the level of skills consistently demonstrated in class and lab assignments. Completion of the course requires regular and prompt attendance, participation in group projects, and submission of work that satisfies assignment deadlines and portfolio criteria. The following grade scale will be used:

- A Demonstrates mastery of course content and meets course objectives. The grade of A is an exceptional grade obtained by demonstrating exceptional performance of college-level work.
- B Demonstrates mastery of course content and meets selected objectives. The grade of B is an above-average grade attained by demonstrating above-average performance of college-level work.
- C Demonstrates acceptable competency in course work and meets selected course objectives. The grade of C is an average grade attained by demonstrating average performance of college-level work. Students with concurrent enrollment for high school and college credit must maintain a minimal grade of C in the course.
- D Demonstrates minimal performance in course work and does not meet course objectives. The grade of D is considered unsatisfactory in a major field of study, and this grade generally does not transfer.
- F Failure to meet course requirements. No credit is given for the grade of F.

Grading

Approximately 50% of course points are assigned to participation and submission of classroom and lab exercises, drafts, projects, and conferences.

Approximately 50% of course points are assigned to submission of a course portfolio of revised reading response summaries, multiple-draft essays, edited final revision, and summary presentation.

- Essays (INRW) will be assigned, with topics, rubrics, and due dates provided.
- Poetry, creative nonfiction, memoir, and/or autobiographical texts (ENGL 2307) will be assigned, with topics, rubrics, and due dates provided.
- Practice-writing quizzes will be announced and completed in class.
- Independent, referral lab exercises will include editing and revision.
- Late work, if accepted, may be penalized up to two letter grades.
- Portfolio progress grades will be available by voluntary or scheduled conferences.
- Participation grades will be available via Canvas.

Assignments and Methods of Instruction

Students will select personal learning goals and practice college-level reading, writing, and critical thinking skills. Students will demonstrate comprehension by writing logically developed paragraphs and essays, with clearly stated thesis, support, and conclusion. Assignments will include class readings, discussions, independent and group assignments, Internet and lab assignments, concluding with a final portfolio of revised projects. Topics and strategies will include: Identifying audience, purpose, and cultural/historical issues, word meaning, main idea, supporting details, organizing patterns, and inferences, fact/opinion, literal/figurative language, themes/genres, grammar, mechanics, and format. Portfolio assignments and instructions will be announced in class for individualized instruction.

Class and lab assignments are required and must be submitted by the stated due dates. Lab instructors are available to assist with computer or Internet questions. Only campus-wide technical difficulties modify this requirement. In emergencies, if face-to-face options are not available, communication will be via Canvas or campus email. If campus-wide technical emergencies occur, alternate procedures for submission will be announced.

GC and Course Policies

Academic success is closely associated with regular classroom attendance and participation. Successful students will participate regularly in class activities and submit work that meets assignment criteria. Taking compressed courses (minimester and summer sessions) or attempting to complete the Developmental Studies sequence in one semester will require significantly more study time each week. (See your advisor before dropping developmental skills courses, INRW or Math). Dropping a course may change eligibility to receive financial aid or live in a College dormitory. Any tuition refund would be made in accordance with state regulations. If you must withdraw from this course, see your professor to get the required form and signature before going to the Financial Aid and Admission Offices. If you retake the TSI test and achieve a passing score, contact your Developmental Studies professor to receive course credit.

Academic Integrity and Student Conduct & Discipline

Academic integrity is essential to maintain the value of your degree. Submit only your own work. Scholastic dishonesty is unacceptable behavior and includes cheating, plagiarism, and submitting in any form the undocumented work of another person. All forms of plagiarism and academic dishonesty will be penalized, case-by-case, based on the form of the violation.

Attendance and participation requirements begin the first day of class. To create a good learning environment, arrive promptly, remain until class ends, and contribute positively. If you arrive late or return to class after an absence, discuss the missed assignment with your learning group before asking the professor to repeat the assignment. Make an appointment before or after class if you have further questions. Complete and add the missed assignment to your portfolio with documentation explaining the lateness or absence. In most cases, late assignments will not receive full credit, and make-up assignments and extra-credit assignments are rarely offered.

Avoid disruptive behavior: including sleeping, texting, talking, making disruptive noise, or doing other projects during class; silence your phone and other electronic devices. Do not use laptops or other devices in class without permission.

TITLE IX

GC policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status.

Furthermore, Title IX prohibits sex discrimination to include sexual misconduct: sexual violence (sexual assault, rape), sexual harassment and retaliation.

For more information on Title IX, please contact:

Reporting Options

Prohibited conduct should be promptly reported to any of the Grayson College officials listed below:

Grayson College's Title IX Coordinators

Dr. Regina Organ Administrative Services Building, Main Campus Phone: 903.463.8714 Email: <u>organr@grayson.edu</u>

Dr. Dava Washburn Administrative Services Building, Main Campus Phone: 903.463.8700 Email: <u>washburnd@grayson.edu</u>

Deputy Title IX Coordinators (for complaints against an employee)

Dr. Kim Williams Phone: 903.415.2506 Email: <u>williamsk@grayson.edu</u>

Michael McBrayer Phone: 903.463.8753 Email: mcbrayerm@grayson.edu

Sexual Misconduct Liaison

Barbara Malone, Director of Counseling Phone: 903.463.8695 Email: <u>maloneb@grayson.edu</u>

Grayson College campus-wide student policies may be found on Current Student Page on our website: http://grayson.edu/current-students/index.html

Grayson County College is not responsible for illness or injury occurring during the normal course of classroom/lab/clinical experiences.

This document is subject to change at the professor's discretion.